



ANNEX A

Republic of the Philippine
Department of Education

<u>AUTHORITY TO TRAVEL</u>		CONTROL NUMBER 496
REGION: VII BUREAU/DIVISION: DEPED, SCHOOLS DIVISION OF NEGROS ORIENTAL		
Date of Filing	September 29, 2021	
Name	NATHANIEL E. LAJOT, JR LUZBEE L. ANTOLO	
Position/Designation	SHS Teachers/ NODiS Developers	
Permanent Station	(Detailed to SDO, Negros Oriental) Casiano Z. Napigkit NHS Siaton NHS	
Purpose of Travel	To attend the Document Tracking System (DTS) Enhancement Coding Workshop	
Activity Organized/ Sponsored By	DepEd Division of Negros Oriental ICT Unit	
Period Covered <i>(Inclusive of Travel Time)</i>	October 1, 2021	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue / Destination	DepEd Division of Negros Oriental, ICT Unit Office	
Expenses Covered	Transportation and other incidental expenses <small>(subject to the usual accounting and auditing rules and regulations)</small>	
Fund Source (PAP Code/....)	School MOOE	
Recommending Approval:		Approved:
 REMYLIN V. GAO-GAO IT Officer I		 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent
Date: <u>9/28/2021</u>		Date: <u>9/30/2021</u>

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